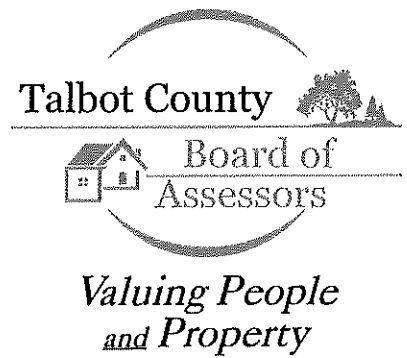


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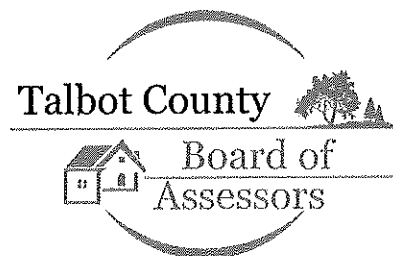
MONTHLY MEETING
February 11, 2025
2:00 pm
AGENDA

1. Call to Order
2. Approve Agenda, and any additions
3. Approval of Minutes
 - A. January 3, 2025
 - B. January 29, 2025
 - i. January 29, 2025 executive session minutes
4. Old Business
 - A. Petition for Review, Timberlands II
 - B. Personal Property Return Forms Update
 - C. Public Utility Notices Update
5. New Business
 - A. Budget Update
 - B. 2025 Homestead Applications
 - C. Covenant Application Requirements
 - D. 2025 Conservation Use Applications
 - E. 2025 Forest Land Protection Applications
 - F. Approve MOF for Oglethorpe Power
 - G. Approve MOF for Samsung
 - H. Error and Releases
 - I. Chief Appraiser Update
 - J. Members Matters
 - K. Announcements
 - i. Next scheduled monthly meeting is tentatively March ____, 2025 at 2:00 pm.
 - L. Adjournment

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Board of Assessors
Monthly Meeting Minutes
February 11, 2025

*Valuing People
and Property*

1. The meeting was called to order by Vice-Chair Higginbotham at 2:00 pm at the Tax Assessors Office. A quorum was present including the following: Sandra N. Higginbotham, Bryan Watson, and Lauren A. Harbin, Secretary. Chairman Coffee did not attend
2. Mr. Watson motioned to approve the agenda as presented. Vice-Chair Higginbotham offered the second. There was no discussion. The motion passed 2-0-0.
3. A. Mr. Watson motioned to approve the January 3, 2025 minutes as presented. Vice-Chair. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0.

B. Mr. Watson motioned to approve the January 29, 2025 minutes as presented. Vice-Chair. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0.

i. Mr. Watson motioned to approve the January 29, 2025 executive session minutes as presented. Vice-Chair. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0.
4. Old Business
 - A. Mrs. Harbin told the Board that she had not received any correspondence following the settlement conference from the appellant's counsel.
 - B. Mrs. Harbin informed the Board that the Personal property returns were mailed January 10, 2025
 - C. Mrs. Harbin informed the Board that the Public Utility tax bills were mailed January 29, 2025.
5. New Business

Rob McKenna from Page-Scrantom arrived at the meeting for items F & G so those items were moved up on the agenda to accommodate.

 - A. Mrs. Harbin provided the Board with a copy of the most recent budget files through December 2024. There was discussion about the negative balance in Capital Outlay. Mrs. Harbin stated that was for the replacement of the one of the workstations that went out unexpectedly.
 - B. Homestead Applications: Homestead exemption applications for 2025 were presented to the Board for approval. Upon Mrs. Harbin's recommendation Mr. Watson made a motion to approve the applications as presented. Vice-Chair Higginbotham seconded the motion. There was no further discussion. The motion passed unanimously. Two S5 homestead that were would require ACO's were also presented. Mr. Watson made a motion to approve the application. Vice-Chair Higginbotham offered the second. There was

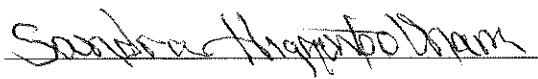
discussion concerning one of the parcels being split by the city limits line. Vice-Chair Higginbotham asked Mrs. Harbin to reach out to counsel for advice on handling this situation. The motion was passed 2-0-0. A listing of the approved applications will be made a portion of these minutes.

- C. Mrs. Harbin brought up concerns from the Clerk of Superior Court regarding filing requirements for Conservation use and the new requirement under 44-2-2 requiring e-filing. Mrs. Harbin explained that 44-2-2(a)7 exempted local government employees performing official duties. There was also discussion concerning payment methods. The Board asked Mrs. Harbin to inform Mrs. Mahone that she was welcome to come and discuss her concerns with the Board at the next meeting, but given the renewal letters stated personal checks were an accepted payment method they do not feel we can change our policy at this time.
- D. Conservation use applications and releases for 2025 were presented to the Board for approval. Mr. Watson made a motion to approve as presented. Vice-Chair Higginbotham seconded the motion. The motion passed 2-0-0. A listing of the approved applications will be made a portion of these minutes.
- E. Forest Land Protection applications and releases for 2025 were presented to the Board for approval. Mr. Watson made a motion to approve as presented. Vice-Chair Higginbotham seconded the motion. The motion passed 2-0-0. A listing of the approved applications will be made a portion of these minutes.
- F. Rob McKenna from Page Scrantom presented the MOU's for Oglethorpe power to be signed and acknowledged by the Board of Assessors. Mr. Watson made a motion to approve and authorize Mrs. Harbin to sign the acknowledgement. Vice-Chair Higginbotham seconded the motion. The MOU will be made a portion of these minutes.
- G. Rob McKenna from Page Scrantom presented the MOU for Samsung to be signed and acknowledged by the Board of Assessors. Mr. Watson made a motion to approve and authorize Mrs. Harbin to sign the acknowledgement. Vice-Chair Higginbotham seconded the motion. The MOU will be made a portion of these minutes.
- H. Mrs. Harbin presented the Error and Releases to the Board. Mr. Watson made a motion to approve. Vice-Chair Higginbotham seconded the motion. The motion passed 2-0-0.
- I. In the Chief Appraiser update Mrs. Harbin updated the Board of Assessors on CAVEAT room availability. The block for hotel reservations will not open until March. She stated that she would be watching and would try to make the reservations at the hotel joining the conference center.
- J. There were no members matters.
- K. The next scheduled monthly meeting is March 18, 2025, at 2:00pm.
- L. A motion was made by Mr. Watson to adjourn the meeting at 3:04 pm. Vice-Chair Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0.

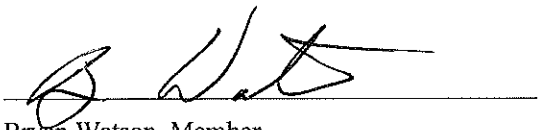
Submitted by Lauren A. Harbin, Secretary

Absent

Daniel B. Coffee, Chairman

A handwritten signature in cursive script, reading "Sandra N. Higginbotham", written over a horizontal line.

Sandra N. Higginbotham, Vice-Chair

A handwritten signature in cursive script, reading "Bryan Watson", written over a horizontal line.

Bryan Watson, Member